



Job Description

Job Title:	Lead Foundation Phase Coach
Hours of Work:	37.5 hours per week variable and subject to demands of the role
Department:	Academy
Salary:	£23,000pa + CPD Allowance
Contract:	Full Time, Permanent
Responsible to:	Academy Manager
Responsible for:	Foundation Development Phase (9-11s) & Pre-Academy Programme

Structure & Purpose of Role

- To lead & manage the Foundation Development Phase in line with the club's Academy Philosophy and the Academy Performance Plan.
- To take lead responsibility for ensuring the core KPI's of EPPP are effectively measured, assessed and achieved within the Phase in line with the new Audit process.
- To line manage the delivery of the coaching programme within the Phase.
- To oversee the holistic development of players and effectively using the Performance Clock to record all data in respect of player development.
- To instil and develop the Academy values across our Foundation phase players & staff.

Core Responsibilities

- Line management of all Foundation phase staff.
- Leadership on delivery and monitoring of Academy Performance Plan, and EPPP KPI's across Phase.
- Oversight for PMA, coaching and games programme across Phase.
- Contribute to Academy Management Team in a Head of Department position.
- Responsibility for parent communication and player welfare across phase.
- Modelling of elite coaching across phase through delivery of regular practical sessions
- Working with Academy Head of Coaching to deliver high quality CPD programme for staff.
- Deliver and build a cohesive pre-academy programme working alongside Head of Academy Recruitment.
- Any other duties as required by the football club within the reasonable demands of the role.

Person Specification

- Outstanding on-field coach with experience of working across Phases.
- Committed, enthusiastic and passionate about the development of young people.
- Ability to work both independently and as part of a team.
- Strong empathy and communication skills set suitable for parents and Foundation phase players.
- Strong IT skills and a strong understanding of and commitment to entering data onto the club PMA to a high standard.
- Able to adapt to the demands of the job and needs of the players and other staff.
- Dedicated to self-improvement and continuous professional development.
- Committed to working to and promoting the values & philosophy of Oxford United.

Qualification/Experience Requirements

Essential

UEFA B Licence

FA Youth Award (Modules 1,2 and 3)

CRC and FA Safeguarding Certificate

FA First Aid Qualification

Enhanced DBS Clearance

Fully Licensed FA Coach committed to ongoing annual CPD to maintain licence

Experience of working within Foundation phase at an Elite level.

Desirable

UEFA A Licence (or working towards)

FA Advanced Youth Award (7 to 11 years desirable)

BFAS

Experience of EPPP Audit process

Experience of working in Cat 1/Cat 2 Academy

Based geographically close to Oxford

Applying for the Role

Applications in writing with a covering letter and CV detailing your experience and suitability for the role.

Please provide the names of two industry referees within your application

Applications by email to Academy Manager Dan Harris by email – dharris@oufc.co.uk

Closing date for applications is 5.00pm on Monday 29th April 2019

Oxford United Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by a CRC should be declared. Relevant information and / or documents will be distributed as part of the recruitment process.

Oxford United Football Club is committed to the principle of equal opportunity in employment and its employment policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, disability, gender reassignment, race, religion or belief, sex, sexual orientation, marriage or civil partnership, pregnancy or maternity.