



Oxford United Vacancy

Job Title: Academy Manager
Department: Academy
Location: Oxford United Training Facility, Horspath Road, Oxford. OX33 1RT
Hours: Full Time including Evenings and Weekends
Closing Date: Friday 26th August 2022
Salary: Based on Experience

Oxford United Football Club is seeking to appoint an Academy Manager to oversee the management, strategic development, and operations of the club's Category 3 Academy.

Responsibility of the Role:

This is an important and strategic role within the club as it is our strategy to continue to promote and develop players from the Academy to the First Team.

You will be responsible for managing the full and part time staff within the club's Academy staffing structure and will have the responsibility for guiding the ongoing philosophy.

The successful candidate will be expected to sit on the club's Technical Committee, which is responsible for delivering the clear objectives set by the board.

Accountabilities and Responsibilities:

Academy Leadership.

- Ensure a clear vision and the supporting strategy for the Academy is clearly articulated to all stakeholders.
- Head the implementation and delivery of the Academy Performance plan and Academy Management plan.
- Ensure compliance with the EPPP requirements through the audit process.
- Ensure the Academy runs to the set budget.
- Ensure compliance of all staff in accordance with club policies such as Safeguarding, Equality and Diversity, Inclusion and Health and Safety.
- Ensure all training sessions and fixtures are held according to EPPP and club protocols.
- Ensure there are clear measurable objectives in place.

Academy Staffing.

- To ensure that all Academy Staff are line managed, supported and have regular CPD meetings.
- To manage the Academy Leadership team in line with their job descriptions.
- To work with our HR department to ensure effective inductions are conducted.

Players.

- Lead Academy representation at Technical Committee meetings.
- Work with the Head of Coaching and Player Development to ensure that the coaching programme is aligned to individual player development.
- Ensure a clear and transparent process is in place to communicate with players/parents at all ages regarding individual performance feedback.

Oxford United Football Club

Grenoble Road, Oxford, OX4 4XP



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Reporting/Communication.

- Regular and scheduled meetings with the Technical Committee to discuss all aspects of the Academy including reporting back on the agreed Key Performance Indicators.
- Maintain communication with Academy staff on a weekly basis

Skills and Experience.

Essential

- Experience working within a leadership role
- Be able to work as part of a team
- Be flexible to the demands of football
- Ability to form positive relationships with all Oxford United Football Club

Desirable

- UEFA A Licence
- Previous experience of working with and developing elite players.
- IT literate across all required platforms.

If you think you have the qualifications required and would be suitable for this role, please send a copy of your CV and cover letter to vacancy@oufc.co.uk in the first instance. Please note CV's alone will not be accepted. Closing date for applications Friday 26th August 12 noon.

- **Equal Opportunities:** We are dedicated to fostering a diverse and dynamic working environment by building a team that represents a variety of backgrounds, perspectives, and skills. We are an equal opportunities employer and welcome applications from all sections of the community.

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